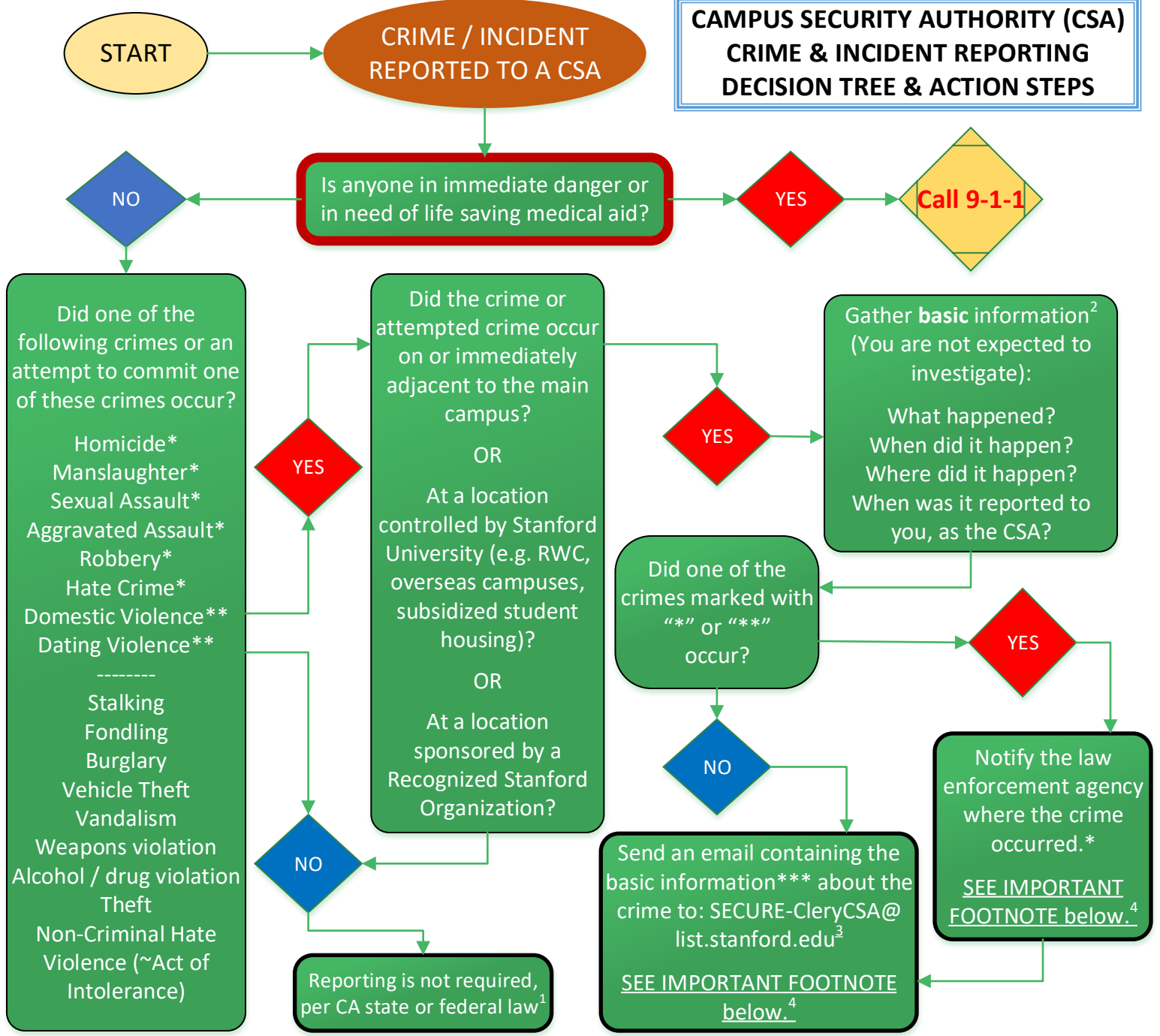


**CAMPUS SECURITY AUTHORITY (CSA)
CRIME & INCIDENT REPORTING
DECISION TREE & ACTION STEPS**



FOOTNOTES and RESOURCES

¹ Although reporting to the University or law enforcement is not required by CA state or federal law, the Stanford Department of Public Safety encourages victims and witnesses to report crimes and suspicious activity to local law enforcement in a timely manner.

² Advise a victim if you are (or are not) a confidential resource. A victim may not want to disclose information to a non-confidential resource.

³ If you are **certain** the incident/crime has been reported to the Stanford Department of Public Safety, a CSA does not need to notify the Clery Office. (Only applies if the report was made *specifically* to SUDPS.)

⁴ Per CA Ed Code 67380, a victim may chose to remain anonymous after being advised of this option. IF a victim elects to be anonymous, DO NOT provide the name of the victim OR the suspect to law enforcement. Do NOT provide the name of a victim or suspect when making a report to the Clery Office for any of the listed crimes.

* Per California Law (CA Ed Code 67380), a CSA **must** notify local law enforcement *immediately or as soon as possible*, if one of these crimes occurred on campus or on property owned or controlled by the university. (If the incident occurred outside the U.S., consult with OGC before notifying law enforcement in another country.)

** If one of these crimes resulted in serious injury, notify local law enforcement per CA Ed Code 67380 and the guidance above.

Additional guidance about how to notify law enforcement as a CSA complying with CA Ed Code 67380 can be found on the website police.stanford.edu under CSA Resources.

***A CSA Incident Report form with the questions that need to be answered for purposes of reporting can be located under the CSA Resources tab on the website: police.stanford.edu

You may email the completed form as an attachment to the university's Clery Office at SECURE-CleryCSA@list.stanford.edu.