



Department of Public Safety



Security & Safety Tips

-Summer Sessions-

LOCK IT OR LOSE IT!

- Do not prop open doors. Keep your residence secure and everyone safe!
- Discourage others who are unknown to you to follow (piggyback) behind you when entering a residence that requires a key or card for access. Request that they use their card or key. Would you allow an unknown person to follow behind you into your own home?
- Immediately report the following repair issues to program staff:
 - A door or accessible window that does not close or lock properly
 - Inside or outside lighting outages
 - A card access system or key lock issue
- Immediately report a missing, lost, or stolen key or access card so that it does not fall into the wrong hands.
- Close and lock your room door and any accessible window when you are not present. It can only take seconds for someone to steal your valuables.
- Do not leave valuables unattended at any time (e.g. laptop, mobile phone, etc.)
- Lock your bicycle with a U-Lock to a bicycle rack

SEE SOMETHING, SAY SOMETHING!

Immediately report the following suspicious activities to program staff or the Department of Public Safety:

- an unknown person loitering outside a secured door who may be waiting to gain access to the residence by following behind you (piggybacking)
- a person trying door handles to rooms in an effort to steal valuables from an unlocked room
- a solicitor in a residence, which is prohibited by policy and the law (trespassing)
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PERSONAL SAFETY:

- Information about the Stanford **SafeZone** mobile safety application, an opt-in service for students, faculty, and staff, is available at police.stanford.edu/StanfordSafeZone.html
- Always walk, jog, or run on lighted paths. Avoid shortcuts through dark areas. Refer to the **Suggested Travel Routes** map which includes the locations of the 911 Emergency Telephone Towers (aka, Blue Towers):

<https://lbre.stanford.edu/maps/what-we-do/maps/available-maps-library>

- Keep your cell phone fully charged, turned on, and readily available during your travels around campus. If you need to request police, fire, or medical assistance, you would not want your phone to not work due to a low or dead battery!
- Be aware when you use your mobile phone; while on foot, you may be distracted from observing or hearing any potential hazards (e.g. traffic) or threats. You may have less time to react if talking or texting!
- Pair up with a friend or fellow camper (buddy system) when walking to/from campus facilities or your residence, especially at night. Safety in numbers!
- Call the Department of Public Safety to request a check on the welfare of a person who you observe or encounter exhibiting an extreme emotional or physical behavior.
- ALWAYS be aware of your location and surroundings, especially when you call 911 and are asked to provide your exact location to know where you are when emergency responders arrive!

REPORTING:

Student Housing Operations Center: **(650) 725-1602 (24/7)**

To report a crime in progress or suspicious activity or behavior:

- If possible, call from a safe location (e.g. where others are present)
- When safe to do so, call **9-1-1 (9-9-1-1 from a campus phone)**, or **activate the closest 911 Emergency Telephone Tower (aka, Blue Tower)**. Be prepared to provide the dispatcher:
 - ❖ the exact location of the incident
 - ❖ what is occurring or occurred
 - ❖ description of the suspect(s): gender, race if known, age, height, weight or build, clothing, and any accessories)
 - ❖ if any weapons are involved (gun, knife, etc.)
 - ❖ vehicle description (vehicle year, make, model, color, license plate and state)
 - ❖ last direction of travel

24/7 Non-Emergency Number: **(650) 329-2413** (Stanford and Palo Alto ONLY)

Questions or Concerns:

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